

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

GENERAL GUIDELINES

ELEMENT	GUIDELINES	SUPPORTING DOCS
Local Authority	<p>We have developed our own set of Health & Safety Guidelines, Policies and Procedures for school operations based on tangible, evidence-based recommendations, and CDC guidelines. We will implement these organization policies unless they are further clarified by local mandates. Local mandates may come from State & Local Government, State & Local Health Authorities, Departments of Education, or Charter/Choice Authorizers.</p>	
Prevention	<p>Social Distancing of 3 feet between individuals + wearing of a face covering.</p> <ul style="list-style-type: none"> • Masks must be correctly worn – completely covering the mouth and nose when inside any EAGLE Campus. • Mask may be removed when outside or in a room alone. • Staff may remove mask when scholars are not present and working alone in a space. 	<p>Hygiene</p>
Social Distancing – Scholars & Academic Settings	<p>There is a conflict between optimal academic and social/emotional learning in schools and strict adherence to current physical distancing guidelines.</p> <ul style="list-style-type: none"> • The CDC recommends that schools "space seating/desks at least 3 feet apart <u>when feasible</u>." In many school settings, 3 feet between scholars is not feasible without limiting the number of scholars. • Evidence suggests that spacing as close as 3 feet may approach the benefits of 6 feet of space, especially when students are wearing masks. 	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

<p>Social Distancing - Adults</p>	<p>COVID-19 transmission is more likely among adults therefore, adults and adult staff within and around schools should maintain a distance of 6 feet from other persons as much as possible, particularly around other adults.</p>	
<p>Cloth Face Coverings (FCs)</p>	<p>Cloth Face Mask Policy Face Mask will be considered part of the school uniform. The school policy for other uniform infractions will be applied to scholar FCs.</p> <ul style="list-style-type: none"> • Outside: FM are not required. • Entrance: FMs are required to enter the building. • At the School: <i>FMs are required at all spaces within the building.</i> <p>Provision of Face Mask</p> <ul style="list-style-type: none"> • The school will provide a FM to each child and the FM becomes part of their uniform. Scholars are expected to bring their FM to school every day. • Schools will provide a face covering to all scholars and staff. <p>Forgotten Face Mask</p> <ul style="list-style-type: none"> • In the event a scholar forgets their FM, the school will provide a disposable FM for the day. Scholars are expected to return with their own FM the following day. 	
<p>Uniform Policy</p>	<p>Uniform Policies are outlined in each regional handbook.</p> <p>An updated Face Covering Uniform Policy will be provided for inclusion in the handbook to be approved by Regional Board of Directors. This policy will be determined by the Regional Executive Director.</p>	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

<p>Waivers</p>	<p>All students must have a signed liability waiver prior to entering the school building. School Ops Managers need to save the signed waiver as a document in Inf Campus.</p> <p>All staff must have a signed liability waiver on file with HR prior to entering the school building. The HR team will manage the collection and storage of these waivers as part of the staff onboarding process.</p>	<p>FM Uniform Policy & Accountability</p> <p>Uniform Sales</p>
<p>Family and School Meetings</p>	<p>In person meeting may be scheduled by contacting the school’s main office.</p>	<p>Student Liability Waiver Form</p> <p>Staff Liability Waiver Form</p> <p>Return to School Certificate Parents/Guardians</p> <p>Return to School Certificate Employees</p> <p>Return to School Certificate Visitors</p>

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

OUTSIDE OF THE SCHOOL

ELEMENT	GUIDELINES	SUPPORTING DOCS
Social Distancing	<ul style="list-style-type: none"> Wearing a cloth face FM is <u>required</u> for everyone on the school premises. Social Distancing <u>must</u> be maintained. Schools will have visual cues clearly marked on the ground or visible signage that indicates waiting areas and places to stand. While schools will utilize designated waiting areas, visual cues, and staff members to direct social distancing measures, we <u>all</u> have a personal responsibility to maintain this distance for the health and safety of themselves and others. The facilities team will coordinate with each School Principal and Ops manager to develop a blueprint for visual cues following the Social Distancing Cues guidelines prior to implementation. The facilities team will then complete the implementation of Visual Cues according to the agreed upon plan. 	FM Guidelines Soc Distancing Cues Guidelines Link to School Social Distancing Cue Plans in Facilities
Staff Arrival	<p>Arrival Procedure</p> <ol style="list-style-type: none"> School staff will be expected to self-monitor for any new symptoms or exposures. Any new symptoms or exposures must be reported to administration. Administration will follow COVID procedures and health department guidelines when determining next steps. 	PPE Guidelines
Scholar Arrival	<p>Arriving by Car</p> <ul style="list-style-type: none"> Families will follow each schools' specific arrival procedures. Families will self-screen at home and will keep scholars home if displaying any new COVID related symptoms. 	School Arrival Guidelines MO Arrival Plans

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> Students that have visible symptoms will be taken to the Wellness Room and be screened by the wellness attendant. The wellness attendant will follow COVID and health department guidelines when determining next steps. 	Bus Transportation Guidelines
Arrival	<p>Dismissal Guidelines</p> <ul style="list-style-type: none"> In preparation for dismissal, scholars will stagger transition to their dismissal location. Car riders will transition to an area in the school designated by the school team. Pickup person must remain on the outside of the building and wait for the scholar to be called. Persons picking up will follow social distancing outside They will remain in the pick up locations and follow any guidelines (such as forming a line, standing on markers) set forth by the school team. <p>Dismissal Considerations</p> <ul style="list-style-type: none"> May need waiting areas marked for family units outside. May need to extend or stagger dismissal to reduce number of scholars waiting outside. 	
EAGLE sponsored transportation	<p>FMs are always required for all scholars on the EAGLE sponsored transportation.</p> <ul style="list-style-type: none"> Driver will provide a FM if a scholar attempts to board without a FM. If a scholar takes off their FM, they will be referred to the health & safety issue protocol. <p>Sanitization</p> <ul style="list-style-type: none"> Scholars and drivers use hand sanitizer upon entry and exit of the bus or van. 	
Transportation	<ul style="list-style-type: none"> Events, in person trainings, activities, celebrations, and field trips may resume for the '21-'22 school year. 	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> • All staff, scholars, chaperones, and visitors will be required to wear masks while in the building, on school grounds, or traveling as a school entity. • Social distancing is strongly encouraged when at all possible. Close interactions and sharing of food or materials should be limited. • Hand sanitizer must be provided, easily accessible, and encouraged. 	
Events & Field Trips	<ul style="list-style-type: none"> • Schools must follow local regional guidelines for Athletics as released by the Local Health Authorities or State Athletics Association. 	
Athletics		

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

AT THE ENTRANCE

ELEMENT	GUIDELINES	SUPPORTING DOCS
Preparing to Enter the Building	<ul style="list-style-type: none"> Stand in designated arrival line / waiting area as indicated by visual cues. FM over the nose and mouth is required. If scholars do not have a FM, they will be given a disposable FM for the day. 	
Scholar Screening	<ul style="list-style-type: none"> Students that display visible symptoms will be taken immediately to the wellness room and screened by the wellness attendant. The wellness room attendant will follow the COVID screening procedures and health department guidelines to determine next steps for the scholar. Parents must pick up scholars exhibiting symptoms within 120 minutes of contact. Failure to pick up scholars during designated time, may require additional mitigation. 	Screening Policy & Procedures
Wellness Survey	<p>Staff</p> <ul style="list-style-type: none"> Staff will self-monitor their symptoms. If staff have any new or worsening COVID related symptoms or believe that they have been exposed to someone with COVID, they will alert their administration immediately. Administrators will follow COVID guidelines and health department guidance to determine next steps. All school staff will receive a daily email with a link to the Wellness Survey which must be completed 6 am daily. The summarized data will be sent to the School Leader and HR daily by 6:15 am. The data will be anonymized so that health records remain confidential with exception of to the reviewing party. 	Wellness Survey

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<p>Do you have any of the emergency warning signs?</p> <ul style="list-style-type: none"><input type="checkbox"/> Trouble Breathing<input type="checkbox"/> Persistent Pain or pressure in the chest<input type="checkbox"/> New Confusion<input type="checkbox"/> Inability to Wake or Stay Awake<input type="checkbox"/> Bluish Lips or Face<input type="checkbox"/> NONE OF THE ABOVE <p>ACTION: If you have ANY of the above symptoms. Call your medical provider and notify them that you are seeking care as someone who has or may have COVID-19.</p> <p>Do you have any of the following symptoms?</p> <ul style="list-style-type: none"><input type="checkbox"/> Fever exceeding 100.4 degrees or chills<input type="checkbox"/> Persistent Cough<input type="checkbox"/> New loss of taste or smell<input type="checkbox"/> Sore Throat lasting multiple days<input type="checkbox"/> NONE OF THE ABOVE <p>ACTION: If you have ANY of the above symptoms. Stay home or leave the school premises immediately.</p> <p>Do you have any of the following symptoms (check all that apply)?</p> <ul style="list-style-type: none"><input type="checkbox"/> Fatigue<input type="checkbox"/> Muscle or body aches<input type="checkbox"/> Headache<input type="checkbox"/> Sore throat<input type="checkbox"/> Congestion or runny nose<input type="checkbox"/> Nausea or vomiting<input type="checkbox"/> Diarrhea<input type="checkbox"/> NONE OF THE ABOVE	
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MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<p>ACTION: If you have 2 OR MORE of the above symptoms, contact your School Leader and HR for a discussion on the nature of your symptoms.</p> <p>Do you believe you have been exposed to a positive case of Covid-19 in the last 10 days?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Been within 6 feet of someone who has been diagnosed with COVID-19 for 15 minutes or more within 48 hours of a positive test? <input type="checkbox"/> I have NOT BEEN EXPOSED to anyone who has tested positive or been diagnosed with COVID-19. <p>ACTION: If you have been exposed to COVID-19 - stay home or leave the school premises immediately.</p> <p>Are you currently at home due to a quarantine order or out of precaution from your school leader?</p> <ul style="list-style-type: none"> <input type="checkbox"/> No <input type="checkbox"/> Yes, from my physician <input type="checkbox"/> Yes, from the health department <input type="checkbox"/> Yes, due to exposure or close contact <input type="checkbox"/> Yes, due to my test results <input type="checkbox"/> Yes, due to a school leader’s recommendation based on my symptoms 	
Entrance Hygiene	Upon proceeding through the entrance, ALL individuals must use hand sanitizer or wash their hands prior to proceeding through the hallways.	
Wellness Room	<p>All schools will designate a wellness area intended solely to isolate any person who meets criteria for exclusion while awaiting transportation. This space cannot be used for any other functions or purposes.</p> <p>All individuals in the Wellness Room must maintain a minimum of 3 feet distancing and wear</p>	<p>Wellness Room Checklist</p> <p>Wellness Room Diagrams</p>

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<p>FMs at all times.</p> <p>Space</p> <ul style="list-style-type: none"> • Desks should be spaced 3 ft apart with partitions/plexiglass between desks • Furniture should be made of materials that are easily washed. • Carpet & rugs should be removed. <p>Staffing</p> <ul style="list-style-type: none"> • A staff member must be assigned to this space who has completed basic training in CPR, BBP, and COVID-specific training. • A Wellness Room monitor is being hired by the Talent Team that is an additional staff member. This is a dedicated monitor who must remain in the Wellness Room for the entire day. • Surfaces should be sanitized after use. • Staff working in the Wellness Room must wear FM. • Staff may optionally opt to wear paper gowns, face shields, and/or goggles. • An assigned backup team member should be available at all times for additional support or to contact 911 if needed. • In addition to monitoring duties, this staff member will be required to adjust daily rosters in Infinite Campus to account for in-person and virtual attendance. <p>Materials:</p> <ul style="list-style-type: none"> • The room should include running water for handwashing OR hand sanitizer, a phone, and a computer. • The space must also include a thermometer, disposable FMs, latex gloves, hand sanitizer, disinfectant spray, and drinking water. <p>Screening</p> <ul style="list-style-type: none"> • Upon arrival, individuals should take an unoccupied seat. • After 5 minutes in the room, the Wellness Room Monitor will take the individual's 	<p>Wellness Room Policy & Procedure</p> <p>COVID Training Wellness Room</p> <p>Cleaning During School Plan</p> <p>Wellness Room Nightly Cleaning Plan</p> <p>PPE Guidelines</p> <p>Guidance for Cleaning & Disinfecting</p>
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MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<p>temperature.</p> <ul style="list-style-type: none"> • If the scholar has a temperature that exceeds 100.4 degrees, their parent should be contacted immediately to pick up their student. • If staff has a temperature that exceeds 100.4 degrees, they should notify their school leader and leave the building immediately. • If a scholar has a temperature that is lower than 100.4 degrees and passes wellness screener, they should be allowed to return to the classroom. <p>Cleaning</p> <ul style="list-style-type: none"> • The Wellness Room must be cleaned and disinfected nightly at minimum by custodial vendors/staff. • The Wellness Room monitor will follow the cleaning guidelines for cleaning throughout the school day. 	
Wellness Pickup Policy	<p>Pick Up Requirement</p> <p>If a scholar becomes symptomatic DURING the school day, the scholar will be taken to the wellness room for wellness screening. Parent/guardian will be contacted and must pick up their child within 120 minutes.</p> <p>If a scholar is symptomatic or has a temperature exceeding 100.4 degrees upon arrival, parent/guardian will be contact and must pick up their child within 60 minutes.</p> <p>If a child is not picked up within 120/60 minutes, parents will be required to have a virtual meeting with a member of the school admin team and the Regional Executive Director to determine whether the child may return to school.</p>	Symptomatic Pickup Policy
Front Office & Lobby Area	<ul style="list-style-type: none"> • The school’s front desk must be behind a glass or plexiglass barrier if not already installed. • Schools must limit the number of guests in the front office at any given time and ensure 3 feet social distancing between all visitors. Each front office shall have no more than 3 visitors at a time. 	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> • Schools must encourage visitors to wait outside and adhere social distancing rules as defined by the School Visual Cues documented with facilities. • Schools must use signage to manage traffic flow. • Schools must encourage families to use the intercom, phone, email, and other forms of communication to limit the need for in-person interaction on campus. • FMs are required by any visitor entering the building or outside with scholars. If a visitor needs a FM, they must be provided a disposable one. • Minimize the amount of seating and furniture available in the front seat and ensure they are distanced. 	
Visitors	<p>Visitor Policy & Procedure</p> <ul style="list-style-type: none"> • All Visitors must remain outside of the school building on designated social distancing marks leading to front door. • In person meetings may be requested. Once scheduled, the visitor may enter the designated building during the scheduled time. • Upon being granted access to the building the visitor must have a mask which will be worn at all times. <p>Essential Visitors Essential visitors are defined as anyone who we are legally required to allow entry to the building and only if they have a valid legal reason to be there. This may include but is not limited to:</p> <ul style="list-style-type: none"> • Police, CPD/CPS, and social workers • Sped, Title I, and interpreters <p>Essential Visitor Procedure</p> <ul style="list-style-type: none"> • Essential Visitors will enter through the main entrance and must wear a mask at all times. <p>Parents/Guardians as Essential Visitors</p>	<p>Visitor Policy</p> <p>Visitor Waiver</p> <p>Wellness Questionnaire</p> <p>OSE Volunteer/Visit Confidentiality Agreement</p>

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> Parents/guardians only become essential visitors when the school principal deems that it is in the best interest of the school to allow them to access the building to escort their child from the building. Parents/guardians cannot visit or observe classrooms, lunch, or any other activity with scholars present. 	
Scholar Pick up	<p>Pickup Procedures</p> <ul style="list-style-type: none"> Option A: Guardians will remain in their cars and call the school office notifying the front desk of their intent to pick up their child. Option B: Guardians will remain outside of the school building on designated social distancing marks and wait for their child. Once the child is at the front desk, they will be released to their parent. <p>Sign Out Sign out or confirmation that they are going to a designated guardian. For child safety, schools must develop a procedure that confirms release of a child to a designated guardian.</p>	Visitor Policy

IN THE SCHOOL BUILDING

ELEMENT	GUIDELINES	SUPPORTING DOCS
Hygiene	<p>Hygiene Instruction Teachers will give formal lessons on hygiene including:</p>	Guidance for Cleaning & Disinfecting

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> • The proper way to wash hands • Covering coughs and sneezes • Properly wearing face coverings 	
<p>Hand Cleaning</p>	<p>Hand Cleaning Routines</p> <p>Hand Washing or Hand Sanitizing must be part of the classroom schedule and routines including the following times</p> <ul style="list-style-type: none"> • Upon entering the hallway • Upon entering the classroom • Before and after using shared supplies • Before and after Meals • After utilizing the bathroom • After utilizing Ed Tech • After playing outdoors or gym class • After any other cleaning activities in the classroom <p>Supervise children when they use hand sanitizer to prevent ingestion and to ensure they are using it properly.</p> <p>Wash Your Hands the Right Way</p> <p>Washing your hands is easy, and it is one of the most effective ways to prevent the spread of germs. Clean hands can stop germs from spreading from one person to another and throughout an entire community—from your home and workplace to childcare facilities and hospitals.</p> <p>Follow these five steps every time.</p>	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

- Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
- Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
- Scrub your hands for at least 20 seconds. Need a timer? Hum the “Happy Birthday” song from beginning to end twice.
- Rinse your hands well under clean, running water.
- Dry your hands using a clean towel or air dry them.

Use Hand Sanitizer When You Can’t Use Soap and Water

Washing hands with soap and water is the best way to get rid of germs in most situations. If soap and water are not readily available, you can use an alcohol-based hand sanitizer that contains at least 60% alcohol. You can tell if the sanitizer contains at least 60% alcohol by looking at the product label.

Sanitizers can quickly reduce the number of germs on hands in many situations. However,

- Sanitizers do not get rid of all types of germs.
- Hand sanitizers may not be as effective when hands are visibly dirty or greasy.
- Hand sanitizers might not remove harmful chemicals from hands like pesticides and heavy metals.

How to use hand sanitizer

- Apply the gel product to the palm of one hand (read the label to learn the correct amount).
- Rub your hands together.
- Rub the gel over all the surfaces of your hands and fingers until your hands are dry. This should take around 20 seconds.

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> Scholars should use hand sanitizer each time they enter/exit a new space in the building and frequently between hand washing opportunities. <p>Hand Cleaning Stations</p> <ul style="list-style-type: none"> Make hand cleaning supplies readily available in classrooms, bathrooms, and offices (water-free sanitizer). Set up sanitizing stations outside of large common spaces such as entrances/exits. Place posters describing handwashing steps near sinks. 	
Water Bottles	<ul style="list-style-type: none"> Scholars will be provided with one water bottle for the year. Water bottle filling stations will remain available at all schools. Schools will determine their building policy on water fountains and water bottle usage in the building. <p>Water Bottle Replacement</p> <ul style="list-style-type: none"> If scholars lose their water bottles scholars should bring their own water bottles from home with a lid or top that closes securely to be used in the classroom. Any water bottles brought from home should be a clear disposable water bottle or a clear reusable water bottle that is free of designs, logos, or other possible distractions. 	
Hallways	<ul style="list-style-type: none"> FMs are required for any individual that is present in the hallway. Hallways procedures will be unique to each school building however they follow the basic principles of <ul style="list-style-type: none"> maintaining social distancing reducing exposure to others limiting the time spent in the hallway. 	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

<p>Common Areas</p>	<p>The use of common areas will be limited to what is necessary to feasibly maintain school operations and facilitate learning. Common areas can be used but safety protocols should be followed.</p> <ul style="list-style-type: none"> All scholars and staff should wear masks in common areas and use social distancing when feasible. 	
<p>Scholar Bathrooms</p>	<p>Scheduled Bathroom Breaks</p> <ul style="list-style-type: none"> Schedules should account for whole class bathroom breaks multiple times per day in order to limit/eliminate scholars in the hallways. One class should be at the restroom at a time. Hands should be washed after every trip to the restroom. <p>Scholar Bathroom Breaks – Unscheduled</p> <ul style="list-style-type: none"> Provide teachers with a school-wide classroom bathroom break schedule. Teachers should limit usage of bathroom emergencies to times when there is not a whole class scheduled for the bathroom, wherever possible. If a bathroom emergency requires a student to use the bathroom at the same time as another classroom, they will line up outside of the bathroom on the opposite side of the hall and wait for the classroom teacher to allow them to enter. 	
<p>Food Preparation</p>	<p>Service</p> <ul style="list-style-type: none"> If meals are typically served family-style, plate each meal plate so that multiple children are not using the same serving utensils. Use disposable utensils. Install Plexiglass shields in the Food Service Line, where necessary. <p>Cleanliness</p> <ul style="list-style-type: none"> Ensure all Food Service Workers wear gloves and FCs and follow policies at all times. Sinks used for food preparation should not be used for any other purposes. Staff should wash their hands before preparing food. 	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> Sanitation stations should be available at all lunch service points. 	
<p>Breakfast - Missouri</p>	<p>Procedure to be developed by Schools (including a consideration for tracking students to support contact tracing) Guidelines and considerations below are from 20-21 and can be changed according to local decisions.</p> <p>Breakfast in Classroom</p> <ul style="list-style-type: none"> Morning care scholars eat breakfast 10 minutes before arrival time. Breakfast served "grab and go" style prepared on trays by chefs. Breakfast is brought up to each classroom and a tray of milk (2 options). <ul style="list-style-type: none"> After screening, all scholars will report to their classrooms. After a week, teachers will communicate their scholar's milk preferences to the chefs. Breakfast cutoff is 8:05 a.m. Limit fruit offerings to whole fruit or fruit cups. <p>Cafeteria Guidelines To ensure minimal contact during food service, breakfast will be socially distanced in the cafeteria and/or more than can be accommodated with the following guidelines.</p> <ul style="list-style-type: none"> 3 Feet social distancing between scholars When possible, spacing between cohort groups (3 ft distance around each group for walking) <p>Breakfast Procedures</p> <ul style="list-style-type: none"> Morning care scholars are assigned to grade level cohort tables, they are served breakfast 10 minutes before arrival time for all scholars. Screeners ask scholars if they want breakfast, scholars are directed to go to the cafeteria (for breakfast) or to the classroom for those who decline. Cafeteria tables assigned to grade level cohorts. Scholars limited to 3 scholars per table. Time limits in place for scholars to move to their classroom (10 minutes). Scholars move through the line to grab a breakfast that is served on a disposable tray and 	<p>MO Breakfast</p> <p>Virtual Students</p>

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<p>proceed to their assigned tables.</p> <ul style="list-style-type: none"> • Surface areas are sanitized after each scholar vacates the area. 	
<p>Lunch - Missouri</p>	<p>Procedure to be developed by Schools (including a consideration for tracking students to support contact tracing) Guidelines and considerations below are from 20-21 and can be changed according to local decisions.</p> <p>Cafeteria Guidelines To ensure minimal contact during food service, lunch will be socially distanced in the cafeteria and/ or more than can be accommodated with the following guidelines.</p> <ul style="list-style-type: none"> • 3 feet social distancing between scholars. • When possible, spacing between cohort groups (3 ft distance around each group for walking) <p>Lunch Procedures</p> <ul style="list-style-type: none"> • Custodian will provide a crate of prefilled sanitizing spray bottles to be made available in the cafeteria. • Chef prepares and serves meals as scholars arrive in the meal line, socially distanced at 3 feet. • Scholars will move through the meal line and take a tray of food and milk. • Chef completes the lunch count. • At least 1-2 team members monitoring the cafeteria space to ensure social distancing and ensuring grade level cohorts remain together. • Scholar raises their hand when finished eating, cafeteria monitor dismisses scholar to throw their trash away. • Cafeteria monitor sprays the table after each scholar is dismissed and scholar/ monitor wipes the table area from which the scholar was dismissed. • Scholars report to their classroom after being dismissed from the cafeteria. • After every lunch period, the cafeteria is completely reset and sanitized by Admin team/ cafeteria monitors. • After end of lunch mealtime, chefs and custodian sanitize all table surfaces and chairs/ seats. • Cafeteria monitors must wear gloves and change them in between each lunch period for 	<p>MO Lunch</p> <p>Virtual Students</p>

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	cleaning.	
Outdoor Spaces & Recess	<p>Outdoor Spaces follow the guidelines of Common Areas</p> <ul style="list-style-type: none"> • Recess & outdoor activities must be staggered to limit social interactions between groups. <p>Playgrounds</p> <ul style="list-style-type: none"> • Playgrounds should be sanitized daily. Additionally, students should use hand sanitizer when entering and exiting the playground area. <p>Equipment</p> <ul style="list-style-type: none"> • Scholars should sanitize when entering and exiting the gym. • Recreation/recess equipment should be sanitized between classes. 	
Behavior / Office Referrals	<ul style="list-style-type: none"> • Admin and office staff should enforce social distancing and masks when scholars are in the office. 	
Health Instances (unrelated to COVID)	<p>Schools should use their current procedure for routine, wellness care unrelated to possible COVID symptoms, e.g. asthma attacks, daily medications, cuts and scrapes, etc.</p> <p>Individuals with a fever, possible symptoms of COVID, or potential exposure to COVID should not enter this designated location.</p>	
Medicine Distribution	<p>Medicine cannot be distributed in the Wellness Room or by Wellness Room staff.</p> <p>Prescription Medicine Distribution</p> <p>There are times a scholar may request non-prescription medication during school hours.</p> <ul style="list-style-type: none"> • EAGLE/HOPE teachers are not permitted to administer medication to scholars. Scholars are not permitted to self-medicate. • If a scholar has a daily prescription, they need to take during the school day, it must be stored in the main office and will be administered by the Office Manager. 	Medication Policy

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> • Parents/ guardians must complete a medicine form in order for medication to be stored and administered at school. • School personnel will only administer medication at the designated time as directed by the medical provider, as noted on the medicine form, and the parent. <p>Non-Prescription Medicine Distribution There are times a scholar may request non-prescription medication during school hours.</p> <ul style="list-style-type: none"> • EAGLE/ HOPE teachers are not permitted to administer medication to scholars. Scholars are not permitted to self-medicate. • If a scholar needs non-prescription medication administered it must be stored in the main office and will be administered by the Office Manager. <p>Parents/ guardians must complete a medicine form in order for medication to be administered at school.</p>	
Nightly Cleaning	<p>The Facilities team will create a Nightly Cleaning Plan & Checklist including:</p> <ul style="list-style-type: none"> • Routine cleaning schedule • List of what needs to be cleaned • Procedures for cleaning and disinfecting • Resources and equipment needed <p>High Frequency Surfaces</p> <ul style="list-style-type: none"> • Desks, tables and countertops • Doorknobs, handles and light switches • Phones, keyboards, and touch screens • Faucets, sinks, and toilets 	Medication Policy



MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN



UPDATED & REVIEWED: December 20, 2021

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

IN THE CLASSROOM

ELEMENT	GUIDELINES	SUPPORTING DOCS
Classroom Setup	<p>Procedure to be developed by Region</p> <p>Desks & Seating Charts</p> <ul style="list-style-type: none"> • Where possible, maintain social distancing of 3 ft between desks. • Partitions or Barriers are NOT employed between desks • Desks are situated in a single direction (rather than facing one another) <p>Rooms with Tables</p> <ul style="list-style-type: none"> • Regional Operations staff will coordinate with schools to define optimal spacing for rooms with tables. • If social distancing cannot be maintained, schools may work with their Regional Ops team and Executive director to <p>Furniture</p> <ul style="list-style-type: none"> • Remove all non-essential furniture to maximize spacing. 	
Classroom Arrival	<p>Procedure to be developed by School (including a consideration for tracking staff to support contact tracing) Guidelines and considerations below are from 20-21 and can be changed according to local decisions.</p> <ul style="list-style-type: none"> • Upon arriving at their classroom, scholars will enter with their bags to be stored in the classroom. This will maximize hallway space for continued social distancing. • Scholars utilize hand sanitize 	Classroom Arrival

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

Scholar Materials	Teachers are encouraged to provide scholars with their own personal supplies. When supplies must be shared, teachers will require students to use hand sanitizer frequently.	
Classroom Rotations/ Transitions	<p>Procedure to be developed by School (including a consideration for tracking staff to support contact tracing) Guidelines and considerations below are from 20-21 and can be changed according to local decisions.</p> <ul style="list-style-type: none"> • During the first week of school, teachers will explain 3 feet of social distancing to students and practice using the floor stickers during transitions. • Admin will stagger schedules if necessary to decrease the number of students in the hallway during transitions. • The school will use directional signage to create one-way rotations and paths in hallways and classrooms. • If two classes will be using the same materials, high touch areas such as desks, chairs, shared equipment, etc. must be cleaned prior to a new class. 	Water Bottle Policy
Special Classes	<p>Procedure to be developed by School (including a consideration for tracking staff to support contact tracing) Guidelines and considerations below are from 20-21 and can be changed according to local decisions.</p> <ul style="list-style-type: none"> • High touch areas such as desks, chairs, shared equipment, etc. must be cleaned prior to a new class. • Teachers are encouraged to provide scholars with their own personal supplies. When supplies must be shared, teachers will require students to use hand sanitizer frequently. • If possible, plan different activities so that only one cohort uses the equipment per day. For Example <ul style="list-style-type: none"> ○ Five Planned Activities. 	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<ul style="list-style-type: none"> ○ Each cohort does one activity per day, completing all five activities over five class periods. ● This will allow for cleaning and sanitization at the end of the day without sharing materials across cohorts 	
Physical Education/ Gym Class	<ul style="list-style-type: none"> ● Phys Ed should be scheduled with a single cohort at a time. ● Implement social distancing wherever possible. <ul style="list-style-type: none"> ○ If multiple cohorts will be using the same equipment, cleaning and sanitization protocols need to be implemented between use. 	
Library and Books	<ul style="list-style-type: none"> ● Scholars will be permitted to check out books from the library and borrow books from their classroom library. ● When books are returned to the library, staff should wipe down the book cover before placing back on the shelf. 	
Classroom Cleaning (During the Day)	<p>Cleaning Activities</p> <ul style="list-style-type: none"> ● Mid-morning, before any transitions out of the classroom, mid-afternoon, and before dismissal, teachers should initiate and supervise classroom cleaning procedures. Staff (and scholars when capable) should use cleaning wipes to clean the following: <ul style="list-style-type: none"> ○ Tables and chairs ○ Technology ○ High touch areas ○ Common areas <p>Classroom Materials</p> <ul style="list-style-type: none"> ● Scholar classroom materials should be assigned to individual scholars whenever possible. ● Frequent use products such as pencils, pens, erasers, etc. should be kept in a desk or pencil 	

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

	<p>bag/box assigned to each scholar.</p> <ul style="list-style-type: none"> • Other classroom materials should be disinfected between scholar usage when being immediately shared between scholars whenever possible. 	
<p>Technology Cleaning</p>	<p>Scholars will clean the keyboard, mouse, touch screen and space on the desk in front of the keyboard prior to using.</p>	<p>CDC Guidance – Classroom Cleaning</p> <p>Classroom Materials – Sharing Policy</p> <p>Cleaning in Classroom</p> <p>Guidance for Cleaning & Disinfecting</p>
<p>Classroom Cleaning Materials</p>	<p>Stock classrooms and common meeting and gathering spaces with cleaning and disinfecting supplies including:</p> <ul style="list-style-type: none"> • Face tissues • Hand sanitizer • Disinfecting wipes 	<p>EdTech Sanitation</p>



MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

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Vaccinations

The EAGLE Endeavor Board of Directors issued the following resolution on September 27th, 2021:

- The Board of EAGLE College Prep Endeavor recognizes and greatly appreciates all of the steps that the EAGLE leaders and staff have taken to make it safe for our scholars to learn in their classrooms, with their fellow scholars.
- We strongly encourage all of our leaders and staff to be vaccinated against COVID to help ensure that our scholars will be able to continue learning in their classrooms.
- The Board reserves the right to reconsider its policy on vaccinations should evidence emerge that unvaccinated staff are contributing to the need for scholars to quarantine and learn virtually instead of learning in their classrooms.
- For information on vaccination sites, please visit: <https://www.stlouis-mo.gov/government/departments/health/communicable-disease/covid-19/vaccine/index.cfm>

Communication

- EAGLE will continue to provide communication to all stakeholders regarding the safety and well-being of those we serve. In addition, since information is rapidly changing, frequent updates will be provided.

Health Emergency Procedures

- EAGLE will ensure updated staff and parent emergency contact.
- EAGLE team member will inform staff to observe for signs and symptoms.
- The Wellness Room Attendant implements protocols for managing students who fall ill at school and track and report information to St. Louis City Department of Health.

UPDATED & REVIEWED: December 20, 2021

MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

- The Office Manager will report daily to the school leader the percentage of enrolled students who are absent. Same report required for staff absences.
- EAGLE has identified an area to temporarily hold students suspected of having influenza and/or a respiratory illness until parents arrive. This same space or another, will be used in the event large numbers of students or staff become ill.

School Closure

- The school leader will work closely with the St. Louis City Health Department in deciding on a school closure(s) due to a health threat. Such decisions will vary depending upon the number of absences, severity of cases and risk factors.
- In Missouri, local public health agencies (LPHA's) or, the Department of Health and Senior Services have the authority to close and/or open schools for public health reason(s). In the event of a serious health situation, schools may be closed and/or opened **only** by order of the director of Department of Health and Senior Services (DHSS) designee. **(See 19 CSR 20-20.050 (3).)**
- Due to the need for consistency throughout the state, school closures and/or openings to protect the public health and safety may be directed at the state level.
- In the face of a health crisis, or heavy absenteeism, the school leader has the authority to cancel ALL activities scheduled on school property including those of outside groups.
- In most instances, closed schools can be reopened by the school leader/executive director. However, in cases where schools were closed by DHSS or an LPHA, only the director of DHSS, his/her designee, or the LPHA may authorize the reopening of schools. Schools will be reopened only when the situation that caused the schools to be closed has sufficiently abated.

Accommodations

- In the event of quarantine or school closure, virtual learning will be in place using school issued devices, accommodations will be made for scholars without internet access and scholars with disabilities. Meals will also be provided for pick up.

Academics

- In the event a school is temporarily closed due to a health emergency, teachers will use EAGLE's Remote Learning Plan (AMI and AMI-X) to communicate class assignments to students (see attached). The Remote Learning Plan meets the state requirements of 1044 hours of instruction with the first day of school in August 9, 2021 per the approved Board of Directors' adopted school calendar. Virtual and in-person instructional options are available for families. If a parent/guardian opts for a fully virtual classroom, students will be assigned classes via MOVIP. If a



MISSOURI HEALTH & SAFETY SCHOOL REOPENING PLAN

parent/guardian opts for the traditional/in-person classroom setting, their student(s) will attend school daily at the campus in which they are enrolled.

- Learning loss from prior year's academic plan are being addressed through extended school year, intervention, and other academic supports provided based on scholar needs.

Stakeholder Feedback and Inclusion

Stakeholder feedback from parents/guardians was sought in the form of a survey. Additional reminders for input will be provided throughout the summer to ensure we reach as many stakeholders as possible.